

# AGENDA

---

*Webster County Board of Education*  
**BOARD OF EDUCATION OFFICE BUILDING**  
**Regular Meeting**  
**Tuesday, March 8, 2016**  
**6:00 p.m.**

- I. Call to Order – **Susan Chercialo absent**
- II. Approval of Minutes
  - A. Consider approving the minutes of the regular meeting held Tuesday, February 23, 2016. **APPROVED**
- III. Delegations
- IV. Reports/Presentations
  - 1. Gifted Students to make a presentation to the Board.
  - 2. Sarah Lawson to address the Board with a financial update.
- V. Consent Agenda
  - The superintendent recommends approval of the following consent actions as presented: **APPROVED**
  - A. Co-curricular Bus Trips
  - B. Use of School Facilities
  - C. Payment of Bills
  - D. Fundraising Activities
  - E. Parent Volunteers/Chaperones/Drivers
  - F. Budget Adjustments

*A list of bills and/or copies of the bills are available for review upon request. All such requests shall be directed to Sarah Lawson, Treasurer at 304-847-5638, ext. 104.*

# AGENDA

---

## VI. New Business

A. Consider adopting county policy “Service Personnel Evaluations”. **APPROVED**

B. Consider approving adoptions and revisions to the following county policies to be placed on two-week comment: (See enclosure) **APPROVED**

- a. Policies 1130/3113/4113 – Conflict of Interest
- b. Policy 1630.01 – FMLA
- c. Policies 3430.01/4430.01 – FMLA
- d. Policy 2260.01 – Section 504/ADA Prohibition Against Discrimination Based on Disability
- e. Policy 2260.02 – Single-Gender Classes and Activities
- f. Policy 2260.03 Programs of Study for Limited English Proficient Students
- g. Policy 2461 – Recording of Board Meetings Involving Students and/or Parents
- h. Policies 3120.04/4120.04 – Employment of Substitutes
- i. Policies 3160/4160 – Physical/Mental Examination
- j. Policies 3160.01/4160.01 – Tuberculosis Examination
- k. Policies – 3217/4217/7217 – Weapons
- l. Policy – 4120 – Employment of Service Personnel
- m. Policy 4131 – Reduction in Force – Service Personnel
- n. Policy 5200- Attendance
- o. Policy 5320 – Immunization
- p. Policy 5321 – Tuberculin Skin Test
- q. Policy 5330 – Use of Medications
- r. Policy 5330.02 – Self-Administered Medication and Epinephrine Use
- s. Policy 5460 – Graduation Requirements
- t. Policy – 5517.02 – Sexual Violence
- u. Policy 5517.03 – Anti-Harassment of Persons with a Disability
- v. Policy 5530 – Substance Abuse Prevention
- w. Policy 6230 – Annual Operating Budget
- x. Policy 6320 – Purchases
- y. Policy 6510.01 – Employee Pay
- z. Policy 6705 – Wage Payment and Collection
- aa. Policy 7510 – Use of County Facilities
- bb. Policy 8210 – School Calendar
- cc. Policy 8220 – School Day
- dd. Policy 8310 – Public Records
- ee. Policy 8452 – Automated External Defibrillators
- ff. Policy 8462 – Student Abuse and Neglect
- gg. Policy 8500 – Food Service
- hh. Policy 8510.01 – Child Nutrition Standards
- ii. AG 1630.01 – FMLA
- jj. AG 3430.01/4430.01 – FMLA
- kk. AG 2260.02 – Single-Gender Classes and Activities
- ll. AG 5320 – Immunization
- mm. 7510A – Use of County Facilities
- nn. AG 8462 – Student Abuse and Neglect

C. Consider approving the schedule of proposed levy rates for FY’17. **APPROVED**

## AGENDA

---

- D. Consider granting permission to advertise for a Clerk of the Works for the Webster Springs Elementary School roofing project. **APPROVED**
- E. Consider authorizing the posting of additional substitute afterschool teachers. **APPROVED**
- F. Consider authorizing the posting for an extracurricular position of JROTC Afterschool Program Instructor at Webster County High School. (Funded by RESA 4) **APPROVED**
- G. Consider supporting the proposed Alternate Certification Program as submitted to the West Virginia Department of Education. **APPROVED**
- H. Consider granting permission for Hacker Valley Elementary School to apply for a \$2,500.00 grant through the Governor's STEM Initiative. **APPROVED**
- I. Consider granting permission for Webster County High School's Envirothon Teams to attend the state Envirothon competition at Camp Caesar on Thursday, and Friday, April 20 and 21, 2016, and HOSA students to attend the state competition in Huntington, on March 11 & 12, 2016. **APPROVED**
- J. Consider approving the purchase of a professional development provided by eInstruction, in the amount of \$2,000.00. **APPROVED**
- K. Consider approving reimbursement in the amount of \$75.00 to Gary Brown, Edward Davis, Patrick McCartney and Waymon McCourt, for electricity for buses. **APPROVED**
- L. Consider approving homebound services for a 12<sup>th</sup> grade student retroactive to February 17, 2016 through March 31, 2016. **APPROVED**
- M. Consider approving a service contract with Compass Learning for maintenance on a server at Webster Springs Elementary School, in the amount of \$1,980.00. **APPROVED**

# AGENDA

---

## VII. Personnel

The superintendent recommends approval of the following personnel actions as presented:

### A. Professional Personnel

1. Consider approving the following placement of professional personnel for the 2016-2017 school year: **APPROVED**
  - a. Danny Cutlip - Multi Aged 5<sup>th</sup> /6<sup>th</sup> Grade Teacher at Hacker Valley Elementary School
  - b. Renee Ritenour - Music Teacher at Webster Springs Elementary School/Hacker Valley Elementary School
  - c. Lisa Clutter - Academic Interventionist at Webster Springs Elementary School
  - d. John Mundy - English Teacher at Webster County High School
  - e. Tammy Holcomb - Options Pathways Teacher/Child Nutrition Director/Attendance Director at Webster County High School/County-Wide

### B. Service Personnel

1. Consider approving the following service personnel placements for the 2016-2017 school year: **APPROVED**
  - a. Donnie Holcomb – Secretary/Accountant at Webster County High School
  - b. Susan Rogers - .50 Secretary/Accountant at Hacker Valley Elementary School
  - c. Roxanne Holcomb- Itinerate Aide/Personal Care Aide/Bus Aide at Glade Elementary School
2. Consider approving Randy Hines to fill a leave of absence as Custodian at Webster County High School, up to July 31, 2016. **APPROVED**
3. Consider approving Jodi Lane as Cook/Cafeteria Manager at Webster County High School. **APPROVED**

### C. Extracurricular

1. Consider approving the following extracurricular contracts: **APPROVED**
  1. Penny Lamb – Science Fair Coordinator at Glade Elementary School

# AGENDA

---

## D. Substitute Personnel

1. Consider approving the following individuals as additional substitute teachers for the remainder of the 2015-2016 school year: **APPROVED**

- a. Michele Helmick – Pending she obtain proper certification

## VIII. Other Items of Business/Discussion

1. Conduct the Superintendent's evaluation.

**Superintendent Cochran meet or exceeded all areas of evaluation.**

## IX. Superintendent's Update

- X. Adjournment – **This meeting shall stand adjourned until Tuesday, April 19, 2016.**

# AGENDA

## Consent Agenda Items

### Co-Curricular Bus Trips

Group	Destination	Date	Purpose
WCHS Band	Mt. Nebo	03/12/2016	Parade
WCHS Band	Glennville	03/18/2016	Concert
WCHS Band	Phillipi	04/18/2016	Band Festival
WCHS HOSA	Huntington	03/11-03/12/2016	State Competition
WSES 5 <sup>th</sup> Grade Class	Virginia Safari Park	06/02/2016	Field Trip
WSES Students	Glennville	04/08/2016	Invitational Science Fair
GES 5 <sup>th</sup> Grade Class	Alkol	06/03/2016	Field Trip
HVES Students	Elkins	04/08/2016	Field Trip
HSTA Students	Clarksburg & Fairmont	03/24/2016	Field Trip

### Use of School Facilities

Organization	School	Date	Purpose
Trinity United Methodist Church	Glade Elem.	04/23/2016	Fundraiser
*Junior League Basketball	Glade Elem.	03/18-27/2016	Games
*Compassionate Hope Church of God	WSES	04/09/2016	Prom Dress Give Away
*Cowen Little League	Glade Elem.	03/11/2016	Dance
Donna Clutter	HVES	04/02/2016	Birthday Party
*Molly Hall & Kristina Swecker	HVES	03/12/2016	Fundraiser for Cystic Fibrosis Foundation

### Volunteers/Chaperones/Drivers

#### WCHS

#### *Baseball*

#### Geoff Ezell – Support Staff

Donnie McCourt	Linda McCourt	Scott McCourt	Pam McCourt
Richard Rose	Jeff Anderson	Tammy Anderson	Matt Hamrick
Angie Hamrick	Kevin Stout	Nora Stout	Ray Bonnett
Judy Bonnett	Pat Bruffy	Tim Nutter	Dennis Wilson
Ann Wilson	Melody Rose	Melvin Knight	Nellie Knight
Geoff Ezell			

#### *Softball*

Christy Hanshaw	Allan Hanshaw	Scott Cochran	Shara Cochran
Wesley Young	Donna Young	Franklin Phares	Kathy Phares
Stepahnie Tyler	Mary Smith	Heather Rose Smith	Tom Collins
Brenda Collins	Kelly Williams	William Williams	George Brake
Candace McCourt	Jennifer McCourt	Andy McCourt	Amanda Morris
Vicky Rhodes	Shirley Cowger	Chrissy Wayne	Sue Williams
Angie Clutter	Jason Clutter	Debbie Brown	Paul Brown
Terry Riffle	Dora Hamrick	Melissa Bucklew	Heather Davis

# AGENDA

---

Jason Davis  
Volunteers/Chaperones/Drivers Cont.

Glade Elementary School

Stephany Westfall – 10 hours of internship through New River Community and Technical College

<b>Fundraisers</b>
--------------------

Glade Elementary School

*4<sup>th</sup> Grade*

Read-a-thon      Little Caesars Pizza Kits      Raffles      Change Collection      Dances